

UL LAFAYETTE PANHELLENIC ASSOCIATION

MEMBERSHIP RECRUITMENT RULES

Rules Governing Summer Membership Recruitment

1. There shall be no summer membership recruitment parties of an individual nature, yet a cooperative Panhellenic party given in communities shall be encouraged. See NPC Manual of Information. (Major Violation)
2. The cooperative Panhellenic affair which NPC recommends is not considered as individual sorority membership recruitment because it is of an educational nature and is designed to disseminate information about colleges and the whole field of fraternity life. Any woman going to any college whether that college permits summer membership recruitment or not, may attend as well as collegiate members of sororities. Attendance at such gatherings does not constitute recruiting and should not be considered a violation of the “no summer membership recruitment” rules of a college Panhellenic. Collegiate members are encouraged to cooperate with Alumnae Panhellenic; representatives of two or more NPC groups can accomplish the same results by working together. Whenever possible, enlist the aid of alumnae.
3. Normal social contacts should not be disrupted in the case of longstanding friendships by prohibiting all contact between sorority women and potential new members. (Normal contact implies relatives, friends, neighbors, those with whom you work in an office or recreation program.) However, each sorority is charged with the responsibility of seeing that unfair advantage not be taken of such contacts. (Major Violation)
4. Only Panhellenic publications should be mailed to the potential new members over the summer. Individual sorority publications may not be sent to potential new members. (Major Violation)
5. Indirect membership recruiting is prohibited. This is defined as membership recruiting by means of those not bound by NPC rules. Example: fraternity men.
6. In no way shall a sorority woman discuss any other sorority or any member of it in a negative manner.

Formal Membership Recruitment Rules

1. In order to participate in Formal Membership Recruitment, a student must plan to attend the University of Louisiana at Lafayette, be a full-time student (12 hours), register with the UL Lafayette Panhellenic Council, and must pay a \$35.00 Membership Recruitment Fee prior to the specific deadline set by Panhellenic. After the deadline, the fee will be \$45.00.
2. Strict silence will begin approximately 2 weeks prior to recruitment and will end after bids have been extended.

3. Each sorority must submit to Panhellenic a statement of their sorority costs. These will be distributed to all potential new members on the 1st day of membership recruitment.
4. Chapters will provide an outline of each day's activities to Panhellenic. This general outline should follow budget and time frame requirements.
5. Membership Recruitment Chairs are required to attend all meetings concerning Recruitment and submit all required pieces by the stated deadlines. Failure to adhere to these requirements will result in a \$ 5.00 late fee each day.
6. Sorority women who will be chosen to serve as membership recruitment counselors will be chosen by an application and interview process. There will be no contact between membership recruitment counselors and their sorority sisters beginning the first day of strict silence and extending through Bid Day.
7. The membership recruitment team will consists of the NPC officers, the membership recruitment counselors and the NPC Advisors.
8. If a chapter receives an electronic communication violation, i.e. Facebook, the chapter president from the accusing and receiving sides will be given the option of paying the \$300 fine with no medication meeting or paying the \$300 fine and requesting a mediation meeting to explain the situation in the context that it occurred.
9. There will be no videotaping of another chapter's skit on Skit Preview Day by another NPC sorority. The other chapters may watch the skits but there is no need to videotape them because we have implemented the rotation schedule for Skit Preview Day.

Rules Governing Membership Recruitment

1. There will be no bidding other than the preferential bidding scheduled by Panhellenic at the close of the Formal Membership Recruitment period. A bid is any oral or written invitation for membership. No promise or invitation for the potential new member to return to your house shall be made during events.
(Major Violation)
2. Strict silence shall be observed throughout the Formal Membership Recruitment period except during scheduled membership recruitment functions (Major Violation). Strict silence is defined as the period in which there will be no conversation or contact with potential members by fraternity members, new members, and alumnae. This includes all reference to the fraternity - verbal, written, printed or typed.
3. All invitations to membership recruitment events and bids must be in on time as specified on the membership recruitment schedule. A fine of \$2.00 for every minute (during the first 30 minutes) the invitations are late will be assessed. A fine of \$5.00 per minute will be assessed after the first 30 minutes.
4. All sororities must follow the NPC issued recommendations for release figures, extending the number of invitations recommended by UL Lafayette Panhellenic

for each round of events.

5. If a sorority neglects to extend an invitation to a membership recruitment function by the specified time, or if a misunderstanding occurs, arrangements must be made through the Panhellenic office to rectify the error.
6. All invitations to membership recruitment functions must be honored by the potential new members and sororities. A potential new members must attend all membership recruitment events to which she has accepted invitations. In case of illness or other emergencies, the potential new member should notify the Panhellenic office for an official excuse. Otherwise, she will be referred to the Panhellenic Advisor for action and will be dropped from membership recruitment.
7. The whistle system will be used to monitor the time of events.
 - a. One and a half minutes before the event, the Panhellenic Recruitment Chair and President will blow the whistle and the membership recruitment counselor will signal the chapter house with a knock. After the one and a half minutes, the Panhellenic Recruitment Chair and President will blow the whistle again. The membership recruitment counselor will knock on the chapter door and the Chapter Recruitment Chair will open the door.
 - b. The membership recruitment counselors will each have two (2) stopwatches. The membership recruitment counselor starts both stopwatches from the second knock and hands one off to the Chapter Recruitment Chair upon entering the house. It is the Chapter Recruitment Chair's responsibility to end the event appropriately and open the door for the potential new members to exit.
 - c. As the last potential new member exits the chapter room, the Chapter Recruitment Chair will return the stopwatch to the membership recruitment counselor and close the door.
 - d. Membership recruitment counselors should be discrete with warnings.
8. Sororities must not detain a potential new member beyond the allotted time.
(Minor Violation)
9. During membership recruitment events, no men are allowed on the sorority grounds except one hour prior to the first event of the day and 15 minutes after the final event of the day and all potential new members have left the grounds. They are allowed only for the set-up and breakdown of larger/heavier items.
10. Only active and new members can be used in entertainment. Alumnae may not be used to play musical instruments but can serve water.
11. Panhellenic shall provide a standard and official nametag for all potential new members to be used throughout the official membership recruitment period.
12. There should be no display of affection (i.e., hugging, whispering) by any chapter member.

13. The kitchens in all chapter lodges will be made available to Panhellenic and potential new members to be used during membership recruitment week, in case of rain.
14. In no way shall a sorority discuss any other sorority or any member of it in a negative manner. (Major Violation)
15. Under no circumstances shall an individual member of a sorority tell a potential new member that the sorority is unable to get a recommendation for her. (Major Violation)
16. There shall be no mention of lists or voting procedures to any potential new members. (Major Violation)
17. Sorority members must arrive 30 minutes prior to the first event of each day. They shall not leave the chapter lodge after any event, and may not leave for 15 minutes after the last party. (Major Violation)
18. Sororities are expected to extend bids to all potential new members who are invited, or attend their preference events. Therefore, do not invite anyone to your preference events who will not be on your bid list.
19. NPC sororities must be in compliance with the Membership Recruitment UNANIMOUS AGREEMENT signed by all 26 member organizations.
20. All initiated members, new members, and alumnae members are bound by these rules.
21. The use of alcoholic beverages and the participation of men in membership recruitment and Bid Day activities is strictly prohibited. This policy is to be adhered to until noon the day after Bid Day.

Judiciary Committee

Any matters involving a membership recruitment rule that might have been broken will be referred to the judiciary committee as outlined in the Panhellenic Constitution, and will follow the guidelines set forth in the NPC Manual of Information concerning the handling of membership recruitment violations.

The procedures for handling any violations of the membership recruitment rules are outlined in the National Panhellenic Conference Manual of Information, 14th edition, on pages UA-6 – UA-10 and the Judicial Procedures Section.

Membership Recruitment Counselors

1. All membership recruitment counselors assigned to an event must be located in the kitchen during each event. **One Exception:** They **will be allowed** to watch the skits during Skit Day, and then return to the kitchen after the performances.
2. Membership recruitment counselors will assist the membership recruitment chairperson in keeping accurate time. The recruitment whistle system will be used to monitor the time.

3. Every effort will be made for membership recruitment counselors to be located in their own houses ONLY during the Open House round.
4. Membership recruitment counselors must keep talking to a minimum during the events.
5. Should a membership recruitment counselor not fulfill her duties, her sorority shall be notified. The sorority may also be referred to the Panhellenic Judiciary Committee if absenteeism persists.
6. Membership recruitment counselors are not allowed to “go out” with potential new members where the focus is upon alcohol/underage drinking and fraternity men (i.e.: bars and Fraternity Row).
7. Membership Recruitment Counselors must have a minimum of a **2.5** grade point average - **NO EXCEPTIONS.**
8. Team Members must adhere to a curfew of 10:00 PM beginning the night before Open House Day until Bid Day Morning. Everyone is expected to adhere to the high standards of conduct and living by the Panhellenic Creed. This means that everyone should live up to the expectations regarding human dignity, responsibility, education and sorority pride. This includes, but is not limited to, the use of alcohol during the membership recruitment process.
9. Team Members must live in Bonin Hall for the entire required stay, which is approximately 2 weeks. They must sleep in Bonin Hall every night once checked in. The one exception will be one or two nights that each person will be allowed to sleep elsewhere.
10. Team Members must be in the Lafayette area during the summer and off from work in order to attend all necessary events. Most importantly, when the following will take place: Overnight Retreat, Soror-i-tea Informational, Skit Preview Day, Residence Hall Check-In, etc.
11. Team Members must have participated with their own chapter during a prior formal membership recruitment.
12. Team Members must adhere to the following absence policy:
 - Must attend all required events. This includes training sessions, the informational tea, overnight retreat, skit preview day and any event you sign up for (phone calling, orientation tables or sessions, chalking etc.)
 - The fine for each absence is as follows:

Event	1st Occurrence	2nd Occurrence
Orientation Session	\$15	\$20
Phone Calling	\$25	\$30
Chalking	\$15	\$20
Training Session	\$25	\$30
Overnight Retreat	\$30	\$40
Informational Tea	\$30	\$40
Skit Preview Day	\$30	\$40

One day of Recruitment	\$50	\$75
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- Tardiness or leaving an event early will result in ½ of what the fine would have been for an absence. This is defined as arriving 15 minutes after the scheduled time for an event to take place or leaving 15 minutes before it should end.
 - The third absence will result in removal from the recruitment team.
13. Team Members will have turn their cellular phones in to Dean Mouille' the Wednesday morning of formal recruitment until the bid cards are distributed to the potential new members on Thursday morning of formal recruitment to alleviate communication between the Team Members and their chapter during the crucial period of decision making for both the potential new member and the chapter members.

Rain Policy

In case of rain, potential new members should be escorted to the chapter's kitchen at the end of the timed event until notified by the Panhellenic membership recruitment chairperson of alternate plans.

Manual of Information/ Green Book

1. Although local Panhellenic rules have been established for membership recruitment, please understand that the NPC Manual of Information/Green Book, will still remain as a main resource.
2. Chapters are responsible for reading and familiarizing themselves with both the local Panhellenic rules and the NPC Manual of Information. Please ask questions in areas which are not clear. Panhellenic will be involved in areas, which require clarification.
3. Please make no assumptions about unstated rules. You are expected to utilize ethical behavior and follow the UL Lafayette Panhellenic Code of Ethics.

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