

Association of Indian Students

University of Louisiana, Lafayette

(University Registration No: O8007L)

Article 1. Name

The ASSOCIATION of INDIAN STUDENTS at University of Louisiana, Lafayette, hereafter recognized as **AIS**, shall be a non-profit socio-cultural organization.

Article 2. Objectives

- a. To create an awareness of Indian Culture amongst the student community.
- b. To establish and maintain contact with the Indian Community at large.
- c. To provide a platform for all members and interested non-members to participate in campus activities through cultural events.
- d. To provide a platform for expression and provide mutual support for the Indian Community in and around Lafayette.
- e. To promote growth in international understanding and fellowship.

Article 3. Membership

Both undergraduate and graduate students enrolled in the University of Louisiana (either full time or part time), and who are interested in Indian activities and events and who are in good standing. General membership requirements will be to pay semester membership fees.

Article 4. President and Committee selection

- a. Outgoing President should call meeting of all the interested candidates for the post of President ship. If interested candidates agree for the settlement of their designation, then outgoing President will declare the decided person in that meeting. as the NEW President.
- b. In the meeting called for all interested candidates for the President ship, if there is NO settlement among the candidates, then situation leads to POLLING for the post of President. In this case, polling is to be conducted through Yahoo groups' polling facility.
Only current members of AIS, can vote for this polling for the post of President ship.
- c. Newly elected President reserves all rights to select his committee members. It is expected that representation to all academic departments will be given in the committee.
- d. There should be minimum, seven members in the committee; but it is always President's wish to add any new designations, as per valid requirements.
- e. Once selected as committee member, that person should be given at least 6 months, before evaluating his/her performance.

Article 5. Duties of the Office Bearers

1. The **President** shall chair and call all Committee Meetings. He/She shall be the person in overall charge of the activities and the affairs of the association. He/She shall preside over the Committee Meetings. He/She shall ensure that the Meetings and activities are adequately publicized.

2. **Vice President** is responsible for
 - a. Supporting and advising President in all the above mentioned responsibilities.
 - b. Responsible for representing AIS, in the International Students' council's meetings held regularly, and report the meeting details to AIS committee.
3. **Treasurer** is responsible for
 - a. Publicizing the account's details at the end of every semester.
 - b. Responsible to collect semester membership fees(\$10 for New students, \$5 for old members) All active members are entitled to examine the accounts at all times.
4. **Secretary** is responsible for
 - a. Keeping the minutes at all AIS Committee Meetings.
 - b. Keeping an up-to-date membership list.
 - c. Informing all members of upcoming events.
5. **Event manager (Web)** is responsible for
 - a. Handling two email ids, one for hotmail account, used especially for new students' response & second one for yahoo groups, used to communicate within association.
 - b. Taking care of maintaining the association home page on the internet.
6. **Event manager (Pick-up)** is responsible for
 Arranging suitable places for new students to offer them accommodation, pick-up forms, managing other tasks related to New students.
 All members in the committee should HELP him/her for these tasks.
7. **Event manager (Potluck)** is responsible for
 - a. Arranging Potluck.
 - b. Responsible for the arrangements of movie nights.

Article 6. Special Circumstances

- a. Unless and until President is heading the office, he/she can always change his/her office bearers(committee members), but with some valid reasons only
- b. If President is not able to continue anymore, due to any reason, office will be automatically under the charge of Vice President. If he/she does not want to serve as the New President then preference will be given to committee members for nomination for any position in the committee
- c. If the President is NOT working satisfactorily, then other committee members have right to dethrone him/her from the office by satisfying following conditions:-
 1. Official meeting should be called explicitly for this reason, including Faculty Adviser
 2. Majority of committee members, should support this resolution in the meeting of office bearers front of faculty adviser
 3. Faculty adviser reserves right to pass the resolution. Without his/her permission, even if the resolution is passed, President can not be dethroned.

Article 7. Faculty Adviser

President and his committee members will decide Faculty Adviser. It is expected to change Faculty Adviser every academic year. If the participation and guidance by the faculty adviser is evaluated unsatisfactory, committee deserves right to change him/her.

Article 8. Amendments

- a. Any Amendment to the AIS constitution can be executed only after approval by majority, in the official meeting.
- b. Secretary is responsible for submitting minutes of this meeting for Amendment to Faculty Adviser.

Article 9. Resolution & Majority

- a. Resolution is said to be passed by majority, if resolution is supported by more than half of the office bearers in the official meeting.
- b. All the office bearers should be present in the meeting, while passing any resolution, if by any reason any committee member is NOT able to present, he/she should send his/her certified vote, either by email or thro' any person, for that meeting; failure to do so twice, automatically gives right to the committee to not consider that member's opinion about particular resolution. This sub article is applicable to all the resolutions to be passed.

Article 10. Publicity

- a. Any resolution/amendment passed in the committee meeting should be conveyed to all AIS members, thro' official email of our organization.
- b. Yahoo groups' id should not be used for any Personal benefits.

Article 11. Violation of Constitution

- a. Any sort of violation of the constitution will be considered as serious offense and it might result in cancellation of AIS membership forever.
- b. Action to be taken against violator should be passed as resolution with majority and should be approved by Faculty adviser, in the official meeting of AIS committee.