



☒ **UNDERGRADUATE J-1 (VISITING) STUDENT APPLICATION CHECKLIST**  
FOR STUDENTS WHO PLAN ON ENROLLING IN CLASSES ONLY

- ☐ **INTERNATIONAL UNDERGRADUATE TRANSFER APPLICATION:** If you plan to take classes at UL, complete the [online application](#) by the appropriate deadline. Please include the following on your application:
- 1) 'J-1' for Visa type on the online application
  - 2) Any college or university you have ever attended in the past/are currently attending
- ☐ **APPLICATION FEE:** Pay the \$30 fee online using MasterCard, Discover Card, Visa or American Express. Payment must be received when submitting the application.
- ☐ **TRANSCRIPTS:** Submit all official transcripts from any secondary school, college or university attended. Transcripts must be provided in the original language written, but **official translations must also be provided**. All transcripts should be mailed directly to:

University of Louisiana at Lafayette  
Office of Undergraduate Admissions and Recruitment  
P.O. Box 41210  
Lafayette, LA 70504-1210

If mailing by courier, please use the physical address:

University of Louisiana at Lafayette  
Office of Undergraduate Admissions and Recruitment  
1511 Johnston Street  
Lafayette, LA 70503

- ☐ **ENGLISH PROFICIENCY:** Provide official copies TOEFL, IELTS, SAT, or ACT scores as proof of English proficiency sent directly from the testing center. The Institutional TOEFL (ITP) is accepted for J-1/Visiting Students.
- ☐ **FINANCIAL GUARANTEE:** Provide evidence of adequate financial resources as stated on the [Confidential Financial Form for J-1 Students](#). A bank statement matching the amount on the form must be provided.
- ☐ **NOMINATION LETTER:** Provide a letter from your home institution recommending you for study at UL Lafayette. If your university is providing funding, the amount must be listed on your Confidential Financial Guarantee and a bank statement of personal funds must be submitted to cover any additional costs. If your university has a Memorandum of Understanding [\(MOU\) with UL-Lafayette](#), please indicate the name of the MOU agreement on your letter.
- ☐ **IMMUNIZATION FORM:** Complete and submit a [Proof of Immunization Form](#). Immunization records may be attached to the form.
- ☐ **PASSPORT:** Scan and send a copy of your passport to [intladmissions@louisiana.edu](mailto:intladmissions@louisiana.edu). This ensures that your DS-2019 will be issued correctly.
- ☐ **J-1 Packet:** Complete the [J-1 packet](#) and email it to [exchange@louisiana.edu](mailto:exchange@louisiana.edu) and [intladmissions@louisiana.edu](mailto:intladmissions@louisiana.edu).

Download undergraduate forms at: <http://louisiana.edu/admissions/international-students/international-student-requirements>. (See Visiting Student/J-1 Admission Requirements.)